

# Admissions Policy 2024



# A Note for Parents

Dear OGIS parents,

At OGIS, our school policies are rooted in IB philosophies and practices. We aim to embody the principles of the IB learner profile and the mission in each of our policies.

Our policies have been developed via discussions with teachers, psychologists, parents and students to determine both the content and its priorities. These are the policies we have as an IB World School:

1. Admissions
2. Inclusion
3. Language
4. Assessment
5. Academic Integrity

OGIS is a growing and diverse community and this is a source of pride for our school that we embrace our Romanian identity while appreciating and including students of all identities, social situations, learning abilities and language abilities, as long as we can cater for their particular needs. Our school policies are intended to embrace and encourage our diversity.

We look forward to working at home and at school to ensure that our students receive a quality education that meets our high standards and the standards of the International Baccalaureate.

Thank you in advance, for reading these policies thoroughly.

Warmest regards,

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Lucia Serban  
Principal

Andra Anton  
Vice Principal & IB  
Head of School

Jack Constant  
IB Coordinator &  
DP Coordinator

Cristina Dobre  
MYP Coordinator

# IB Admissions Policy

## Olga Gudynn International School

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Olga Gudynn International School is an IB World School which is authorised to deliver the Diploma Programme (DP).

Olga Gudynn International School is a candidate school\* for the Middle Years Programme.

\* Only schools authorised by the IB Organization can offer any of its four academic programmes: the Primary Years Programme (PYP), the Middle Years Programme (MYP), the Diploma Programme (DP), or the Career-related Programme (CP).

Candidate status gives no guarantee that authorization will be granted.

For further information about the IB and its programmes visit <http://www.ibo.org>

## OGIS Mission

Through its educational and formative character, Olga Gudynn Int'l School (OGIS) aims at a well-organized and structured educational system that includes knowledge, beliefs, and behavioral patterns, thus contributing to the formation of a well-balanced personality in accordance with the demands of today's global society.

## Our Core Values

In today's society, which is marked by constant change and rapid modernization, academic achievements are not enough to create successful people. The successful people of today's and tomorrow's world respect values such as **empathy, tolerance, creativity, modesty, integrity and respect**. We have high expectations from our students in this regard and we call on parents to work together to encourage students to be **actively involved** in academic and extracurricular activities so as to **shape their character** and **develop their skills, demonstrate responsibility and autonomy in their own education, form relationships based on respect and compassion**, and **take the initiative** to **spread kindness** around them.

Our teachers aim for the holistic development of each student, not only by cultivating their intellect, for it is not enough to simply meet the requirements of the curriculum, but also by creating the environment required for:

- Challenging the intellect and developing practical skills
- Stimulating critical thinking, creativity and innovation in any field of knowledge
- Providing education with respect for fundamental human rights and freedoms
- Demonstrating a spirit of tolerance and inclusion
- Cultivating sensitivity to human dignity and moral-civic values
- Promoting transparency - which involves dialogue and the free exchange of views
- Encouraging accountability for one's actions
- Inspiring respect for nature and the environment

Our school prepares students for the demands of modern society so that, at the end of their school experience, students are prepared for higher education in Romania and abroad.

## Our Vision

OGIS aims to become internationally recognized as a school that develops and empowers future innovators and leaders that shape the world of tomorrow.

## IB Learner Profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

<b>Inquirers</b>	We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.
<b>Knowledgeable</b>	We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.
<b>Thinkers</b>	We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.
<b>Communicators</b>	We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.
<b>Principled</b>	We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.
<b>Open-Minded</b>	We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.
<b>Caring</b>	We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.
<b>Risk-Takers</b>	We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.
<b>Balanced</b>	We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.
<b>Reflective</b>	We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

**OGIS**, in support of the **IB Learner Profile** and our **IB curriculum**, also champions the aims and goals of the International Baccalaureate Mission:

*The International Baccalaureate® aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment. These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.*

## **Purpose of Document**

The purpose of this document is to stipulate the conditions of entry to the Olga Gudynn Bilingual High School and also the conditions of entry to the Olga Gudynn Bilingual High School IB Diploma Programme.

## **Admissions and Enrollment Procedure**

All candidates are subject to the following conditions of entry:

1. Prospective student's letter of intent is sent to [admitere@olgagudynn.ro](mailto:admitere@olgagudynn.ro);
2. Interview with both parents;
3. Interview with the student;
4. Evaluation of the student's portfolio and letters of recommendation from the last school attended;
5. Admissions evaluation (written tests in mathematics, Romanian and English);
6. Admission is granted by the director;
7. Registration documents are signed and submitted to the school secretary before the deadline;
8. Payment of school fees presented in the Financial Agreement and in the Education Contract.

# Admissions Procedure for the IB Diploma Program

All candidates are subject to the following conditions of entry:

1. Candidates submit their IB Diploma Programme Course Request Form
2. Candidates are required to meet with the Head of School, Diploma Program Coordinator and Career/Academic Counselor
3. Language requirements
4. Academic achievement
  - a. Internal students
  - b. External students
5. Learning contract
6. Fees

## 2. Meeting with Head of School, Diploma Program Coordinator and Career/Academic Counselor

The purpose of the first meeting is to get acquainted with the philosophy and the mission of the school and to establish whether the candidate is able to meet the general requirements of the IB DP especially in terms of English language command and academic achievement.

It also aims to establish the attitude and approach of the candidate towards further education and what plans and ambitions they may have. Students and parents/legal guardians are expected to familiarize themselves with the school mission and documentation such as the School Constitution and any relevant regulations.

The documentation is made available to them on the school premises. After having read that, they discuss the provisions included in the documents with the Head of School and sign a statement confirming that they understand the provisions and undertake to comply with them.

### **3. Language requirements**

DP candidates should present at least B2 level of English command to be able to approach subjects taught exclusively in English. Since English is the main language of instruction in DP classes, students take a written language placement test in English to estimate their level of proficiency, followed by an interview in English to evaluate their fluency. In case a candidate possesses a certificate confirming that they have reached the B2 level (FCE or equivalent), or is a winner or finalist of a national or regional English language competition, only an interview in English will be held.

Candidates are welcome to take the written test and attend an interview at any time during the year on the condition that it will be arranged earlier with the school. It is advised to take the test early enough prior to the start of the Diploma Programme in order to ensure time to retake it if the result is either not satisfactory for the candidate or does not meet the school's language requirements.

### **4. Academic achievement**

#### **4.1. Internal students**

For internal students a minimum final grade of 7 (Romanian Level) is required if the candidate wants to take a subject at Standard Level and a minimum 9 grade (Romanian Level) if the candidate wants to take a subject at Higher Level. Those internal students who meet the above requirements and accept other regulations and school policies, automatically become participants of the IB Diploma Programme.

The school has the right to refuse a candidate to be accepted to the DP if their general attitude and approach is not aligned with the IB philosophy and mission. This is also relevant to the candidate's family as the programme requires collaboration and engagement from both sides.

#### **4.2. External students**

The same requirements concerning academic achievement as for internal students apply. If a candidate has a lower grade than the ones mentioned above or if there is reason to require an additional review, the school may ask for a competence test in the subject they would like to take at the DP in order to verify if the student demonstrates satisfying knowledge and skills to be accepted for the Programme

### **5. Learning contract**

After successfully meeting all the requirements the candidate signs a learning contract including a statement about their commitment to and awareness of the rigorous nature of the Diploma Programme and the obligation to meet both internal and external academic deadlines.

All candidates and their parents/legal guardians are also required to read the school's Academic Honesty Policy and sign a declaration that confirms their compliance with it and their awareness of the consequences of academic misconduct.

## **6. Fees**

On signing the learning contract the candidate is required to pay the admission fee, which is equivalent to one-month school fee. All fees concerning participation in the Diploma Programme will be specified in a separate document that will constitute an appendix to the contract.

## **Links to other school policies**

This policy has been produced in alignment with the school Assessment Policy, Language Policy, Academic Honesty Policy and Inclusion Policy. Any matters which have not been covered in this document with relation to the Diploma Programme are addressed in the relevant policies.

## **Admissions Policy review**

The policy is subject to review on a yearly basis in order to ensure it aligns with the IB current requirements and publications, as well as other school policies. The policy is reviewed at the annual general meeting of the school DP Faculty, yet in order to introduce any urgent amendments a special meeting can be summoned.

## **Access to Admissions Policy**

The policy may be accessed on the school's website, as well as on the school premises – at the secretary's office, at the Head of School's office and at the DP Coordinator's office.